



GREATER CALCUTTA GAS SUPPLY CORPORATION LIMITED
(A GOVERNMENT OF WEST BENGAL ENTERPRISE)
12A, Park Street, Kolkata – 700 071
Tele: (033) 2229-4773/4783/907; Fax: (033) 2249 9629.
E-mail: calgas@dataone.in; calgas@vsnl.com

Applications are invited from Indian Citizens for temporary position of one **whole-time Qualified Company Secretary** (on contract basis) in Greater Calcutta Gas Supply Corpn. Ltd., Government of West Bengal.

Essential Qualifications: The candidate must be a member of the Institute of Company Secretaries (with valid registration No.). Candidates having qualification of CA/ICWA/Law Graduate will be preferred.

Age limit for direct recruitment: 35 years or below as on 1/8/2010

Emoluments: Rs.25,000/- pm (consolidated)

Duration : Initially one year. Renewable upto a total duration of 3 years based on satisfactory performance.

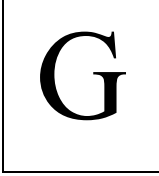
Experience: He/She should have a minimum working experience of **5** years as Company Secretary in any reputed company and capable of executing all matters relating to Companies Act, 1956.

Last date of receiving application is 19/08/10 (within office hours).

Applicants should send their applications with resume indicating Name, Father's Name, Mailing Address, Permanent Address, Date of Birth, Qualifications, Experience, Membership details with self attested passport size photograph along with attested photocopies of all the supporting testimonials in a closed envelope prescribing the post applied for to the **General Manager, Greater Calcutta Gas Supply Corporation Ltd., 12A, Park Street, Kolkata-71.**

Candidates working in Government/Semi-Government/Public Sector Undertaking may send their applications through proper channel or submit "No Objection Certificate" from their employer at the time of interview. Incomplete application and/or application received late are liable to be rejected.

GCGSCL reserves the right to accept or reject any or all applications without assigning any reason whatsoever.



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CORRIGENDUM TO ADVERTISEMENT WEB HOSTED ON 26.07.2010

The 'Experience of 3 years' published in the advertisement of one ***whole-time Qualified Company Secretary*** (on contract basis) in Greater Calcutta Gas Supply Corpn. Ltd., Government of West Bengal should be read as '**Experience of 5 years**'. Other terms and conditions of the advertisement will remain the same.

General Manager